

Sprint Retrospective Meeting Minutes

Attendees: Tuntufye Mwakalasya, Deryn Hurst, Nicholas Merjech, Myckheal Hosang, Maksim Kharutski

Start time: 8:00 PM

End time: 8:30 PM

What went wrong?

- Code review turnaround times were slower than expected, creating merge bottlenecks.

What went right?

- Did we do a good job estimating our team's velocity?
Team communication improved compared to the previous sprint 8. Test coverage increased noticeably across new features. 7. Documentation was kept up to date alongside code changes.
- Did we do a good job estimating the points (time required) for each user story?
Yes, reasonable estimation of time and happy with the progress.
- Did each team member work as scheduled?
Yes, everyone divided the work and did a good job of doing their tasks

How to address the issues in the next sprint?

- How to improve the process?
Introduce a definition of ready checklist before any story enters the sprint.
- How to improve the product?
By getting user feedback on areas we can improve on.